

RESOLUTION
NON-REEMPLOYMENT OF
PART-TIME TEACHER(S)

WHEREAS, the following teacher(s) are employed on a part-time basis during the 2010-11 school term, having worked part-time for the entire school term; and

WHEREAS, the Board of Education has determined that said teacher(s) shall not be reemployed for the 2011-12 school term, pursuant to Section 24-11 of the *School Code* (105 ILCS 5/24-11);

NOW, THEREFORE, Be It Resolved by the Board of Education of Millburn Community Consolidated School District No. 24, Lake County, Illinois, that:

Section 1: The following named part-time teacher(s) shall not be reemployed for the 2011-12 school term:

Julie O'Connor
Brigid Tuley
Shoundra Washington

Section 2: The President and Secretary of the Board are authorized and directed to give the teacher(s) a written Notice and Statement of Non-Reemployment by first class mail and certified mail, return receipt requested, at least forty-five (45) days before the end of the school term. A copy of said Notice is attached as Exhibit A and incorporated by reference.

Section 3: The Superintendent or designee shall also personally deliver a copy of said Notice to the teacher(s) with a signature receipt. A copy of said receipt is attached as Exhibit B and incorporated by reference.

Section 4: This Resolution shall be in full force and effect forthwith upon its passage:

ADOPTED this 8th Day of March 2011 by the following vote:

AYES:

NAYS:

ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education

March 9, 2011

**Via First Class Mail and Certified Mail,
Return Receipt Requested**

RE: NOTICE AND STATEMENT OF NON-REEMPLOYMENT

Dear _____:

At its meeting held on March 8, 2011, the Board of Education of Millburn Community Consolidated School District No. 24, Lake County, Illinois, pursuant to Section 24-11 of the *School Code*, resolved not to reemploy you for the 2011-12 school term. Your last day of employment in the District, subject to the use of snow and emergency days, shall be June 7, 2011.

Sincerely,

Board of Education
Millburn Community Consolidated
School District No. 24,
Lake County, Illinois

By: _____
President

ATTEST:

Secretary

EXHIBIT A

RECEIPT CONFIRMATION

I, _____, received the attached Notice and Statement of Non-
(name of employee)

Reemployment by personal delivery from _____, _____,
(name of person delivering notice) (title)

of Millburn Community Consolidated School District No. 24, on _____ .
(date notice was given)

(signature of employee)

EXHIBIT B